

Rainbow Montessori Centre
136, 6800 Memorial Drive, N.E
Calgary, AB, T2A 6V3
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Introduction

Maria Montessori’s approach to learning recognises the tremendous capacity and desire of very young children to explore and discover their immediate world. “To catch the excitement inherent in discovery, no matter how small that discovery and how deep down that is, he it did himself because he felt the need to understand and conquer the problem.” This spells success for a child.

Program Structure

We offer a 3 day and a 5 day program for children aged 2 ½ years to 6 years old.

Timings: Morning class 9:00 to 11:30 am. Afternoon Class 1:00 – 3:30 pm

Parents must supervise their child until the Centre door is opened and children are greeted by a teacher. Children must be picked up at 11:30am. The Centre requests the parents to adhere to these timings for a smooth functioning. Under some unavoidable circumstances children must be arranged to be picked up within few minutes of the end of the class. If the child is left after this time there will be charges applied to the parent.

We have a 10 months program that starts in September and ends in June every year. Summer School classes are provided in July if requested.

Parents are requested to complete the attached forms with this package and return it to the centre with \$50.00 non refundable registration fee and post dated cheques for the year.

Fee Structure

Registration Fee (non-refundable) is \$50.00 to be paid with forms upon enrolment.

Tuition fee is \$300.00 for a 5 day program and \$250.00 for a 3 day program.

The fee is due on the first day of the month. Please make 10 cheques payable to Rainbow Montessori Centre dated the first of every month starting from September to June. Parents are requested to attach a copy of child’s immunization record with the forms.

We will charge a \$25.00 fee for returned or NSF cheques.

We can help stay home mothers to apply for the subsidy once they register their child in the program. Once the subsidy is approved and received by the Centre, we will reimburse or adjust the fee accordingly.

The Centre can also assist parents with the transportation to and from the Centre for surrounding N.E areas.

The centre will need a 30 day written notice or one month fee if you want to withdraw your child from the program.

I have read and understand the above statements and agree to adhere to the Centre’s policy.

Name of the parent/guardian _____

Signature _____ **Dated** _____

Daily Activity Schedule

The teachers welcome the children at the beginning of the session.

- Arrival
- Practical Life
- Science/Geography
- Circle time (Calendar, theme of the week discussion, rhymes and songs, story time, music)
- Snack time
- Numeracy
- Language
- Dismissal time

Discipline Policy

At Rainbow Montessori Centre discipline policy is age appropriate. When teachers talk to the children about any inappropriate activity in the class, they always keep in mind the child's age and his/her understanding level. The teachers respond to the fundamental laws of nature with children "to control the environment" not the child.

We do not believe in corporal punishment. We try and lead the child towards self discipline. It is important the child clearly understands the rules.

Our program addresses the need to effect change towards positive behaviour through lesson planning and teaching. In circle time and group activity we reinforce positive behaviour and remind children when they are not acting appropriately.

Every teacher finds herself in a position where she must employ consequences for unacceptable behaviour, At times the child may be frustrated or having a difficult day. Teacher helps a child handle freedom by setting firm limits against destructive and social behaviour. If at this stage there is a child who continues to disturb and annoy others, teacher will try and redirect the student to another area or remove them from the conflict. If this fails or in a situation like circle time, teachers sometimes will have to remove the child to a quiet chair where an assistant will sit with him until he/she settles down.

If the child is extremely disruptive or abusive to other children and teachers in the class or has become physical with other children in the class, the situation will be dealt immediately. The teacher will talk to the child for the first instance and explain that it is not acceptable behaviour. If the child responds positively, it is unlikely to occur again. If however, the child continues to behave in the same manner, a meeting will be arranged immediately with the parents to explain the situation clearly. The teacher will ask the parents to talk and make the child understand the importance of appropriate behaviour. The parents need to understand if the behaviour continues, their child will be terminated from the program.

Name of the parent/guardian _____

Signature _____ **Dated** _____

Registration Form

A non-refundable registration fee of \$50.00 must accompany this original form to be received by mail.

Name of child _____
Home Address _____ Postal Code _____
Date of birth _____ Age at entry _____ Years _____ Months _____
Number of days (3 or 5) ____ AM _____ PM _____ Gender: Male _____ Female _____
Name of Mother _____ Home Phone _____ Cell Phone _____
Home Address _____ Work Phone _____
Work Address _____
Name of Father _____ Home Phone _____ Cell Phone _____
Home address _____
Work Address _____ Work Phone _____
Email Address (Mother/Father) _____

Emergency Contact Person

Name _____ Relationship to child _____
Address _____ Postal Code _____
Contact number (H) _____ (W) _____ (C) _____

Release Authorization

Please list the names of persons authorized to pick up your child from the Centre.

1. Name _____ Relationship to the child _____
Home Phone _____ Business Phone _____
2. Name _____ Relationship to the child _____
Home Phone _____ Business Phone _____

Under no circumstances will a child be released to anyone other than authorized person without written authorization or a phone call notifying the Centre.

Health Information

Alberta Health Card Number _____
Family Doctors Name _____ Phone number _____
Is the Child suffering from any known allergies? No _____ Yes _____
If yes, please specify. _____
Does the child have any health problems and needs? No _____ Yes _____
If yes, please specify. _____
Is the child on any routine medication? No _____ Yes _____
Is the child's immunization record up to date. _____

Please provide the centre with a copy of immunization record.

In the event of an accident or sudden onset of illness, do you give permission to the Centre to seek proper care of your child? Parents would be contacted immediately. If necessary an ambulance might be called.

I give my consent. Yes _____ No _____

Can your child participate in all the activities in the Centre including gym, playground, go for walks around the Centre. Yes _____ No _____

Can we take the pictures of your child participating in different activities in the Centre to display on our centre website if needed? Yes _____ No _____

If the registration form is faxed or emailed the original must be mailed to the Centre with the cheque for \$50.00 non refundable registration fee not later than 10 business days after the initial registration. If the original registration form is not received then the faxed or emailed copy will be cancelled without notice.

Date of registration _____ Date of entry _____

Name of the parent/guardian _____ Signature of Parent _____